

*The following is needed when applying for a fence permit*

1. A completed Fence Permit stating the purpose for which the fence is erected including the immediate neighbor's signatures.
2. Two copies of a site plan of the property will be needed. The site plan should show property lines, buildings, and where the fence is to be located.
3. Attach a drawing of the fence to the Fence Permit showing a side elevation and describe the length, height, thickness and material to be used in construction.
4. Remember that fences cannot be more than 30" in the front yard and cannot be over 6' in the rear and side yards.
5. A filing fee is due for each fence.

If you have any questions please contact the Planning and Zoning Office at the above listed phone number.

# FENCE PERMIT APPLICATION

Town of Greensboro  
Fence Permit Application

Permit # \_\_\_\_\_  
App. Date \_\_\_\_\_  
App. Fee \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H) \_\_\_\_\_ (W)

Property location if different than above: \_\_\_\_\_

Proposed Work: \_\_\_\_\_

Estimated Value of Work: \_\_\_\_\_

Type of Construction: \_\_\_\_\_

Please provide 2 plot plans showing the property lines and dimensions, location of all roads, acreage, driveways and location of existing buildings, as well as, the location of the proposed fencing. You will also need to have the attached sheet signed by each of your adjacent neighbors.

The applicant hereby certifies and agrees as follows:

- 1- That he/she is authorized to make this application
- 2- That the information provided is correct
- 3- That he/she will comply with all regulations applicable hereto
- 4- That no work will be performed on the above property not specifically described in this application
- 5- That he/she grants the Town officials the right to enter the property for the purpose of inspecting the work permitted and posting notices.
- 6- The finished side of the fence must face outward.

Owner's Signature \_\_\_\_\_

Applicant's name printed \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Zoning Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

Conditions:

No person, firm, association, or corporation shall hereafter erect and maintain any wall or fence for any purpose whatsoever without first having obtained permission in writing in the form of a permit from the Town. The application made to the Town shall be in writing on an application form provided by the Town, stating the purpose for which the wall or fence is to be erected.

Each application shall include:

- A completed building permit
- 2 copies of the plot plans showing the proposed location of the fence
- A drawing showing a side elevation
- A statement setting forth the length, height and thickness of the fence with a description of the material to be used
- This form with signatures of each neighbor whose property is adjacent to the fence.
- Filing Fee

**Please note:** Walls and fences shall not exceed 30 inches in height above ground elevation in front yards. Walls and fences shall not exceed 6 feet in height above ground elevation in rear and side yards. Security fences for business, industrial, or institutional uses shall not exceed 8 feet in height above ground elevation unless otherwise necessary to comply with screening requirements. No fence may be constructed which obstructs clear vision at any intersection, either street or alley.

The following signatures signify that all are in agreement on the lot lines and the placement of the fence as shown on the attached plot plans and drawings.

Applicant signature	Address	Date
Neighbor signature	Address	Date
Neighbor signature	Address	Date
Neighbor signature	Address	Date

If the signed agreement of all adjacent property owners is not obtained for placement of the fence, a licensed survey of the disputed property line must be obtained by the applicant and provided to the Zoning Administrator who will confirm, based upon the survey, that the fence is planned and placed in the proper location.

BUILDING PERMIT NUMBER \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

MINIMUM YARD REQUIREMENTS:

SIDE SETBACK	FRONT SETBACK	REAR SETBACK	SIDE ST.	HEIGHT

APPROVALS:

TYPE	APPROVED	DENIED
BUILDING		
ZONING		
SEDIMENT		
SWR & WTR		
SW MANAGEMENT		
CRITICAL AREA		
FLOOD PLAIN		
ENTRANCE		
WETLANDS		
OCCUPANCY		
OTHER		

Application having been made for a building permit and the proposed structures and usage being in conformity with the Code of the Town of Greensboro, Maryland, I hereby issue this building permit for a period of 12 months from the date hereof or upon prior completion of work and issuance of a Zoning Occupancy Permit.

Subject to the following conditions :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_ Zoning Inspector \_\_\_\_\_

An occupancy permit is to be obtained prior to use of the structure for which this permit is issued. Please notify the Zoning Office when ready for final inspection.